

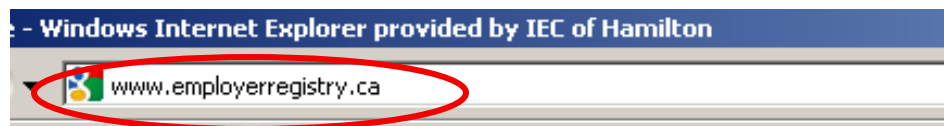
Creating an Employer Registry Account

A Ministry of Education supported resource, EmployerRegistry.ca is your online community, for teachers, and employers who are interested in supporting high school and elementary students as they make the transition from school to career. Educators across the province have access to a greater variety of employer information through this interactive online community.

This step-by-step tutorial guide will walk you through the process of creating your own account which will enable you to view the variety of experiential learning opportunities in Hamilton.

STEP 1:

Open up your internet browser and type in "www.employerregistry.ca" into the navigation bar.



STEP 2:

Which will lead you to this screen. Scroll down to the bottom of the page and click "Educators".

WELCOME to Ontario's free online community connecting employers and tomorrow's workforce. Across the province, businesses can use this system to connect with elementary and high school students via a range of learning opportunities coordinated by Educators and Passport to Prosperity Coordinators. YOU CAN help extend learning beyond the classroom -- Ontario's youth are counting on it! Learn more below - or if you are an employer, register at the right and start now!

Resources for Employers
Help build competence, confidence and connections with resources and tools for employers. → Visit the OSP
Employers, learn how to...

EMPLOYERS
Help students explore the world of work

EDUCATORS
Find opportunities for your students

PASSPORT TO PROSPERITY
Create new industry and education partnerships

INDUSTRY ASSOCIATIONS
Learn how you can get involved

Creating an Employer Registry Account

STEP 3:

Which will lead you to this screen. In the box "find school or board", enter in your school name.

Employer registry [What's New? Click here for the latest on Employer Registry](#)

Selecting Employers for Tomorrow's Workforce

Registration only takes a minute

NEWS CONTACT FRANÇAIS LOGIN FIND SCHOOL OR BOARD

Community supporting high school and elementary school students make the transition from school to career. The province now has an unprecedented level of variety of employer information through this community. Log on today to find out more about how the Employer Registry can support the needs of educators and employers in experiential learning.

[get started](#) -- just fill out the form on your right.

Resources for Educators
Resources and tools for use in experiential learning, recruitment and training. → [Visit the OSP](#)

Educators, learn how to...

To register, first find your school or school board.

Start typing the name of the school, the city, street, phone number or postal code to get started.

School Board employees can register too! Just type in the name of your board until it appears.

STEP 4:

Select your school by clicking "Choose".

Registration only takes a minute

NEWS CONTACT FRANÇAIS LOGIN FIND SCHOOL OR BOARD Glendale Secondary School

Community supporting high school and elementary school students make the transition from school to career. The province now has an unprecedented level of variety of employer information through this community. Log on today to find out more about how the Employer Registry can support the needs of educators and employers in experiential learning.

[get started](#) -- just fill out the form on your right.

Resources for Educators
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Educators, learn how to...

Glendale Secondary School
145 Rainbow Dr, Hamilton [Choose](#)

Glendale High School
37 Glendale Dr, Tillsonburg [Choose](#)

S.T.A.R.T. - Secondary
c/o Alexander Macdonald Secondary School 1257 Michigan Ave, S... [Choose](#)

A B Lucas Secondary School
656 Tennent Ave, London [Choose](#)

A N Myer Secondary School
6338 Oneil St, Niagara Falls [Choose](#)

If you do not see your school, try entering the phone number's area code, part of the street address or the city. You can enter more than one thing.

Creating an Employer Registry Account

STEP 5:

Which will lead you to this screen. Fill out the necessary fields, create your own Password and then click "Next".

Registration only takes a minute

CONTACT FRANÇAIS LOGIN

SCHOOL NAME

FIRST NAME

LAST NAME

EMAIL

POSITION

CHOOSE PASSWORD

Please indicate your position as an educator within the school (teacher, principal, librarian, etc.)

STEP 6:

You have successfully registered onto EmployerRegistry.ca as an Educator! Congratulations! You will be contacted shortly to be notified that your account has been activated. After which you will be able to sign in and explore employers and opportunities for your students.

employer registry

HOME ABOUT NEWS CONTACT FRANÇAIS LOGIN

Teacher Registration

THANK YOU

YOU are registered

Your Passport to Prosperity coordinator is:

Beth Gibson
[Industry-Education Council Hamilton](mailto:beth.gibson@iechamilton.ca)
 (905)529-4483 x 224 - beth.gibson@iechamilton.ca

A Passport to Prosperity Coordinator will be calling you in the next few days.

Are you a Teacher/Educator in Waterloo Region?
[Click here for a special advisory on using EmployerRegistry.ca in your area.](#)

QUESTIONS

WHAT HAPPENS NOW?

Thank you for registering! Your account will be activated by your local Passport to Prosperity coordinated within the next two business days.

Once active, you'll be able to sign in and search the database of employ and opportunities to begin to find placements for your students.

Local Sites!

To visit your local site, please select your region.

PASSPORT
to prosperity

employerregistry.ca



IEC Industry - Education Council of Hamilton
 554 Main Street E, 3rd Floor, Hamilton, ON, L8M 1J3
www.iechamilton.ca | t. 905-529-4483

Passport to Prosperity is managed locally by the IEC